1. The SCOTS Annual Meeting was conducted at the National Academies of Science and Engineering Beckman Center in Irvine, CA, from 26 through 29 August 2007.

2. The theme was “Establishing the Next Generation of Surface Transportation Security” in recognition of the reconstitution of the committee and expansion of membership to include all 50 states, Washington, DC, and Puerto Rico as approved by the AASHTO Board of Governors in the Spring of 2007.

3. The business meeting was conducted on 29 August. At 11:00 AM Vice Chairman John Contestabile called the meeting to order due to the absence of Chairman David Ek hern. There were more than 40 people present including 20 voting members.

4. The following business was conducted:

   ▪ John Contestabile reviewed the work accomplished during the annual meeting and stressed its importance in shaping SCOTS activities and the future research agenda.

   ▪ John Contestabile reviewed the SCOTS Strategic Plan.
     ○ The Vision and Mission Statement were discussed and generally validated by the members. As shown at enclosure 1 a minor modification was recommended for the Vision to accommodate the expanded focus of SCOTS.
     ○ The Goals and Objectives were discussed and approved with some modifications as indicated on enclosure 1. The leadership Team will discuss recommendations and modify to comply with the intent of the members.
     ○ A member of the Subcommittee on Systems Operation and Management (SSOM) present recommended collaborating with SSOM to align Strategy and planning where possible.

   ▪ Tony Kane discussed SCOTS organizational structure. Originally there were three task forces. Members approved renaming the task forces and adding one. The new task forces are:
     ○ Critical Infrastructure and Risk Management (renamed)
     ○ Emergency Management (renamed)
     ○ Resources and Policy (added)
     ○ Research, Development, and Training (renamed)
Tony Kane discussed membership. AASHTO received positive responses from 36 states in response to letters to each State CEO and personal contact by AASHTO and Leadership Team members requesting appointment of one voting member and advising them of the opportunity to name up to three members to SCOTS. There was general discussion of strategies to seek and obtain membership from those still not represented. AASHTO and the SCOTS leadership team will continue to work to increase membership.

Tony Kane led a discussion regarding adding associate members and inviting them to the next annual meeting.

- Current Federal agency associate membership centers on FHWA and DHS, more specifically TSA.
- An effort to re-energize US DOT participation, especially OST, FTA, FAA, RITA, FRA, FMCSA, and PHMSA was discussed.
- A list that includes federal agencies (HHS, FBI, FCC, DOD0 and other pertinent associations (NACE, NEMA, IBTTA, AMPO, APTA, ITE, ASCE, ATA, AAPA, NPTSC, AWWA, AGC, and APWA) was developed by the members.
- AASHTO and the Leadership Team will work to develop contacts and issue invitations, as appropriate, to the next meeting.

There was general discussion of the date, place, and agenda for the 2008 annual meeting. It was agreed to try to schedule the meeting in May or June on the east coast and that the agenda should focus on enabling information sharing by providing more time for state presentations.

5. John Contestabile adjourned the meeting at 12:00 noon.

Submitted by: Dan Ferezan (FHWA), SCOTS Secretary, 202-366-0507

1 Enclosure: Recommended SCOTS Strategic Plan Modifications
Recommended Modifications to SCOTS Strategic Plan

I. Vision: insert “emergency management” after “security” and before “across.”

II. Objective 1.B.: Replace “other associations” with “all other stakeholders.”

III. Objective 2.C.: Change this objective to a stand-alone Objective 3.

IV. Goal Two: Add “and Development” after “Research.”

V. Goal Two: Either within the goal, an existing objective statement, or by adding a new objective include references to solutions and best practices.

VI. Objective 2.B.: Add “and Implement” after “Incorporate.”

VII. Objective 2.C.:
   i. Make this a stand-alone Objective 3.
   ii. Change the wording by adding “and resources;” after “security.” Delete “, and” prior to “support.”

VIII. Goal Three: Add “National” between “Shape” and “Policy.”

IX. Goal Four: Add “All Hazards” after “Promote” and before “Awareness.”